

# DINOSAUR RIDGE METROPOLITAN DISTRICT

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Greenwood Village, CO 80111  
303-779-5710  
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## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** December 2, 2021

**TIME:** 10:00 a.m.

**LOCATION:** ***THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.***

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_N2NkMjBjNzMtNDJhMi00MmVjLTk2MDEtZjUwZWZiNW11Nzg4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2NkMjBjNzMtNDJhMi00MmVjLTk2MDEtZjUwZWZiNW11Nzg4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)
2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

**ACCESS:**

Conference ID: 808 087 304#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Donald J. Marcotte	President	May, 2022
Tim Walsh	Treasurer	May, 2022
Matthew McBride	Assistant Secretary	May, 2022/2023
VACANT		May, 2023
VACANT		May, 2023
Denise Denslow	Secretary	

### **I. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Review and consider approval of minutes of the June 29, 2021 Special Meeting (enclosed).
- E. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2021-12-\_\_ Establishing 2022 Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices (enclosed).
- F. Review and consider approval of CliftonLarsonAllen LLP Master Services Agreement and related statement(s) of work (enclosed).
- G. Discuss insurance renewal, insurance schedules, SDA membership and statutory requirements for position schedule bond.
- H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2022 (Transparency Notice).
- I. Review and ratify approval of Service Agreement with Harris Kocher Engineering Group, Inc. for Retaining Walls Engineering Design (enclosed).
- J. Discuss vacancies on the Board of Directors and consider appointment of eligible elector, Alan Westfall, to the Board of Directors of the District (Notice of Vacancy published November 18, 2021). Administer oath of office.
- K. Other.

## II. FINANCIAL MATTERS

- A. Review and ratify approval of previous claims (enclosed).
- B. Review and consider acceptance of September 30, 2021 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections, and Current Claims (enclosed).
- C. Conduct Public Hearing on amendment to 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget.
- D. Conduct Public Hearing on the Proposed 2022 Budget and consider adoption of

Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosed).

- E. Authorize District Accountant to prepare and sign DLG-70 Certification of Tax Levies Form for certification to the Board of County Commissioners and other interested parties.
- F. Discuss statutory requirements for an audit. Review and consider approval of engagement of Dazzio & Associates, P.C. to prepare the 2021 Audit.
- G. Consider appointment of District Accountant to prepare the 2023 Budget.
- H. Update regarding status of Public Improvement Fee and Payment in Lieu of Taxes Collection.
- I. Discuss refinancing bonds to lower debt service and mill levy.

### **III. MANAGER MATTERS**

- A. Update on Landscaping matters.
- B. Review and consider ratification of Change Order No. 2 to the Service Agreement with Arrowhead Landscape Services, Inc. regarding 2021-2022 Snow Removal (enclosed).

### **IV. LEGAL MATTERS**

- A. Discuss May 3, 2022 Regular Director Election regarding new legislative requirements and related expenses for same.
  - i. Review and consider adoption of Resolution No. 2021-12-\_\_ Calling May 3, 2022 Election for directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 25, 2022. Discuss the need for ballot issues and/or questions (enclosure).
- B. Discuss the status of the Monument’s construction and of the related easement to be granted by the Kum N Go parcel owner.
  - 1. Discuss the status of Certification of Costs Concerning the Construction of the Monuments.
  - 2. Discuss the status of the District’s acceptance of the Monuments. If necessary, consider approval of the Bill of Sale Accepting Improvements.

**V. BOARD MEMBER MATTERS**

A. Other.

**VI. ADJOURNMENT**

**There are no further meetings scheduled for 2021.**